



DONATION REQUEST FORM AND INFORMATION

Aspire Credit Union Donations Guidelines

Aspire Credit Union supports charitable organizations in the communities where our members work and live. Because Aspire Credit Union receives many solicitations for donations and community sponsorships, these guidelines will outline how the requests are handled. These guidelines help assure that Aspire Credit Union's charitable and financial resources are used in a way that best serves the majority of our membership. These guidelines will not cover every possible request, special need or opportunity; therefore, Aspire Credit Union may make exceptions in granting contributions or community sponsorships.

Contributions/Donations

Aspire Credit Union makes contributions to organizations that serve the communities in which many of our members and potential members work or live.

Community Sponsorships

Aspire Credit Union considers for sponsorship only those civic, recreational or charity events and programs located within our member service area.

Donation Guidelines

All requests for donations or sponsorships must be submitted no later than **30 days prior** to the event. The donation request form will be available on our website, or the form can be picked up in our lobby. It can be submitted the following ways:

Mail to: Aspire Credit Union

Attn: Rianne Kuhn

PO Box 3160

Minot, ND 58702

Email: riannek@aspire.creditunion



ORGANIZATION INFORMATION

Request Date: _____ Organization Requesting Support: _____

What is the purpose of your organization?

Type of Organization: 501(c) 3 No Yes EIN #: _____

NON-PROFIT RELIGIOUS SCHOOL YOUTH COMMUNITY INDIVIDUAL OTHER

ORGANIZATION CONTACT INFORMATION

Name of primary contact: _____

Mailing Address:

Email: _____ Phone: _____

EVENT INFORMATION

Name of Event/Program: _____

Date of Event: _____ Event Location: _____

Average or Expected Attendance at event: _____

REQUESTOR INFORMATION

Are you the primary contact for the organization? Yes No

Requestor's affiliation with Aspire:

- Member
- Spouse/child of member
- Other: _____

Has Aspire Credit Union contributed to this organization in the past? Yes No

If yes, please describe how those funds were used to support your mission:

Items Requested:

- Monetary/Amount Requested: _____
- Auction/Raffle Prize Merchandise
- Other: _____

For what purpose would the donation be used? _____

Requestor's Signature: _____ Date: _____